How To Call for Service and/or Supplies

Call for Service and Supplies
The main ComDoc number is 1-(800)-321-4846 for both Service/Help Desk and Supplies

1. Press 1 for Service and Help Desk. Follow the prompts for service calls or the help desk.
2. Press 2 for Supply Orders* and follow the prompts.

*When you call in to Supply Solutions, you can expect:
- To be asked for your Equip ID or Contract number. This is found on the ComDoc sticker on the front of the machine.

ComDoc Sticker Example

- To verify information about the contract
- To give your name and phone number
- To verify the address to which the order will be sent

***IMPORTANT: There is a two (2) day turn around for shipping on toner orders.***

PPS Toner Recycling
- After you have accumulated six (6) empty cartridges please call 800-321-4846; Select #2 and, ask for shipping labels to be sent to you.
- Send the cartridges back to ComDoc using the provided shipping labels.

Thank you.