### GRIFF Center - Old Main 320 (Veterans' Lounge) - Level 2

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| ![OM 320 features comfortable lounge furniture.](image) | - Ceiling-mounted LCD projector with remote control  
- Ability to connect a presenter's laptop  
- Pull-down projection screen | - Light switches by door & behind lectern  
- Internet and network access  
- Phone (wall-mounted behind lectern)  
- Chalkboards (front & hallway walls) |

### Powering Up the Equipment

The ceiling-mounted LCD projector is controlled using the NEC remote control.

**OM 320**

- Ceiling-mounted LCD projector with remote control
- Ability to connect a presenter's laptop
- Pull-down projection screen

**Room Features**

- Light switches by door & behind lectern
- Internet and network access
- Phone (wall-mounted behind lectern)
- Chalkboards (front & hallway walls)

#### Pressing the ON button on the NEC remote control

Press the ON button to turn on the LCD projector. After pressing ON, wait until the projector has warmed up before selecting the desired source button on the NEC remote control. The projector will not receive the command to switch until after it has finished warming up.

#### Projector Standby (PIC-MUTE)

Press the PIC-MUTE button on the NEC remote control once to place the projector in standby mode. Simply press the button again to take the projector out of standby.

#### Volume

The adjustment of volume is done using the knob located on the wall behind the instructor's lectern.

**NOTE:** Computers have their own volume controls which may need to be adjusted separately.

#### Connecting a Laptop

The cables needed for connecting a laptop computer are found on the instructor's lectern (under the hatch). In addition to cables for connecting a laptop, a power outlet is also located under the hatch for your convenience.

### Using the VGA cable

#### In the instructor's lectern

- NEC remote control
- Power outlet under the hatch

#### In the hallway walls

- Chalkboards

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*GRIFF Center - Old Main 320 (Veterans’ Lounge) - Level 2*
1. Plug the VGA cable into your laptop's VGA port.

2. Plug the Ethernet cable into your laptop's network jack (if needed).

3. Plug the audio cable into your laptop's headphone jack.

4. Press the COMPUTER 1 button on the NEC remote control.

5. Turn on your laptop's power.

6. If needed, set your laptop to display on a secondary display.
Don’t have a VGA port on your laptop? Visit Training & Support to find out what type of adapter is needed to connect your laptop.

**Powering Down the Equipment**
Press the OFF button twice on the NEC remote control to turn off the LCD projector.