## The Preparedness Quiz for Instructors

How will you access online resources in the time of an emergency?

- [ ] I have a computer or laptop at home that has the software and Internet connectivity I need to work remotely.
- [ ] My students have a computer or laptop at home that has the software and Internet connectivity they need to work remotely.

Are your course materials online?

- [ ] My D2L courses contain the most current course information.
- [ ] I know how to distribute assignments to my students online in D2L.

What are your channels of communication?

- [ ] My students know how to contact me if they have a question in the time of an emergency.
- [ ] I know how to facilitate discussion with groups of students remotely.
- [ ] Students have a way to contact each other and collaborate online.

How will you conduct class at a distance?

- [ ] My students can read, listen to, and/or watch my class activities online.
- [ ] My students can turn in homework and take exams online.
- [ ] I have a way to respond to student work and securely publish grades online.

If you did not check all of the boxes, you are not prepared for academic continuity. Browse this Web site to find out how to become prepared.

## The Preparedness Quiz for Students

Do you know how to access your course materials online?

- [ ] You know how to access your courses in Desire2Learn.
- [ ] You know how to submit assignments to your instructor online.

What are your channels of communication?

- [ ] You know how to contact your instructor and classmates in the time of an emergency.
- [ ] You know how to conduct a discussion with students remotely.
- [ ] You have a way to contact other students and collaborate online.
How will you work at a distance?

- You know how to read, listen to, and/or watch your instructor’s lectures online.
- You know how to turn in homework and take exams online.
- You know how to check for assignment feedback and check your grades online.

How will you access online resources in the time of an emergency?

- You have a computer or laptop at home that has the software and Internet connectivity I need to work remotely.

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