

# COLI Guides, Tutorials, & Documentation

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COLI makes available a variety of online tutorial and documentation resources for students, faculty and staff. These enable Canisius users to pick up skills or learn about new applications on their own schedule. Often, we provide links that make finding documentation for a particular web-based resource easy to find, but occasionally we make our own tutorials, training videos, and documentation as the need arises. Many of these resources supplement workshops and consultations, and others serve specific programs or groups of users. Existing resources are periodically updated, new ones are periodically added, and occasionally you may see one that's in the process of creation. If you are interested in having us create a resource for you and others on a particular topic, please let us know [coli@canisius.edu](mailto:coli@canisius.edu).

These wiki pages, as with any other in our wiki, are each bookmarkable in your browser.

## Popular Documentation & Resources



## COLI Documentation

### The COLI Calendar: Workshops & Other Events

- [Training Supplement: Basics in Excel and Google Sheets](#)

### New Students & Faculty

- [Guide for New Faculty](#)
  - [Presentation Page](#)
- [Guide for New Students](#)

### Video Creation & Hosting

- [Mobile Photography and Video](#)
- [Screencasting](#)
- [Student Video Documentary Assignment](#)
- [Video Tools & Tutorials - For Students](#)
- [WeVideo for Making Video](#)

### Digital Scholarship Resources

- [Digital Humanities](#)
- [Resources for many fields](#)

## Surveys, Forms, and Data-Gathering Projects

- Online Surveys, Forms, Quizzes, and Exams
  - Qualtrics Course Companion
  - Stock Buttons for Surveys and Forms
- Data-Gathering Project Plan

## Entering Final Grades at the End of the Semester

## On Campus Event Planning Checklist

## Online & Hybrid Teaching Resources

- Teaching an Online or Hybrid Course: Getting Started
- Online Faculty Development Course
- Online Teaching - References
- Readiness for Online Learning
  - Online and Hybrid Courses: Self Assessment
  - Resources for Learning Online
  - Practices for Learning Online
  - Additional Resources for Online Students
  - Guidelines, Policies, and Procedures
  - Typical Online Course
  - Online Student Examen
  - Interaction Online
- Procedures for Online
  - ID Cards for Online Students
  - Procedure for Working with ESL/Second Language Learners Online Students

## Preparedness for Academic Continuity

- Communicating Online
- For Instructors
- For Students
- Help & Support
- Preparedness Quiz

## Online Exams and Quizzes

- Essay Questions
- Multiple Choice Questions

## Social Media

- Blogs@Canisius
  - Blogs@Canisius Recipes (work in progress)
  - Blogs@Canisius Terms of Use
  - Canisius Examples
  - Credly, BadgeOS, LearnDash and PayPal Integration
  - Getting Started with Blogs/Divi
  - Griff Parent
  - Integrating Mailchimp with Wordpress for Newsletters
  - Newsletter Planning 2018
  - Newsletter Tracking Page
  - Redirect personal web page to Blog page
  - Sign up for a Blog
  - Submit a Post Plug-In (Blogs@Canisius)
  - The Dome
  - Today@Canisius
- Getting Started with Social Media
  - Register for a New Generic Canisius Email Account for Social Media
- Getting Started with your Facebook Page
- Managing your Accounts
- Social Media Explained
- Social Media TuneUp: Managing Your Personal and Professional Identity on Social Media
- Social Strategies

## Sample Web-Based Project Plan

## Students - Convert Your File to .docx

## Students - PowerPoint Assignments

## Conference, Meetup, & Speaking Engagement Resources

- Administrative Tasks I: Doodle, 10to8, & Google Drive - CIC 2017
- Administrative Tasks II: Confluence, WordPress, & Newsletters - CIC 2017
- Niagara 2017: Basic Digital Video Creation for Teaching and Learning
- Student Videos: Teaching the Mechanics (Keystone Digital Humanities Conference 2016)
  - QR Code for Digital Video For Teaching & Learning: An Introduction

## Video Gaming Home

- Educational Games
- Global Game Jam 2015

## Wiki - Building & Editing in Confluence

- Notes on Wiki Style

## COLI/Griff Center Pop-Up Tech

## COLI Guide: Basic Course Design

## Practical Tech Tips for Student Writing

## Great Tips for Teaching Faculty

## Guide for Virtual Presentations

## Confluence Workshop: Creating your Project Management workflow in Confluence.

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