## The Preparedness Quiz for Instructors

### How will you access online resources in the time of an emergency?
- [x] I have a computer or laptop at home that has the software and Internet connectivity I need to work remotely.
- [x] My students have a computer or laptop at home that has the software and Internet connectivity they need to work remotely.

### Are your course materials online?
- [x] My D2L courses contain the most current course information.
- [x] I know how to distribute assignments to my students online in D2L.

### What are your channels of communication?
- [x] My students know how to contact me if they have a question in the time of an emergency.
- [x] I know how to facilitate discussion with groups of students remotely.
- [x] Students have a way to contact each other and collaborate online.

### How will you conduct class at a distance?
- [x] My students can read, listen to, and/or watch my class activities online.
- [x] My students can turn in homework and take exams online.
- [x] I have a way to respond to student work and securely publish grades online.

### If you did not check all of the boxes, you are not prepared for academic continuity. Browse this Web site to find out how to become prepared.

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## The Preparedness Quiz for Students

### Do you know how to access your course materials online?
- [x] You know how to access your courses in Desire2Learn.
- [x] You know how to submit assignments to your instructor online.

### What are your channels of communication?
- [x] You know how to contact your instructor and classmates in the time of an emergency.
- [x] You know how to conduct a discussion with students remotely.
- [x] You have a way to contact other students and collaborate online.
**How will you work at a distance?**

- [ ] You know how to read, listen to, and/or watch your instructor’s lectures online.
- [ ] You know how to turn in homework and take exams online.
- [ ] You know how to check for assignment feedback and check your grades online.

**How will you access online resources in the time of an emergency?**

- [ ] You have a computer or laptop at home that has the software and Internet connectivity I need to work remotely.

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