Episode 1

Basic considerations and tips for communicating instructions, and updates to your students. Develop consistent procedures that simplify the learning process and focus energy on course substance.

Related Links and Resources

The Basics: Adding Modules, Uploading Files, and Rearranging Modules and Topics - Transcript
Building and Editing Web Pages in D2L’s Content Area - Transcript
Embedding Google Docs in D2L (Close Captioned)
Topic and Module Descriptions - Transcript
Try using Video!
Record Webcam Videos to Communicate with Students - Transcript
COLI Screencasting Resource

Some Good Reading


Episode 2

A good syllabus is the cornerstone of a great course.

Related Links and Resources

Canisius College Griff Center for Academic Engagement
Accessibility Support Office at Canisius College
Tutoring Services at Canisius College
Writing Center at Canisius College

Get a quick list of calendar dates for your course outline using Caleb McDaniel's brilliant "Syllabus Maker."
Episode 3

Consider some basic course design principles.

Relevant Links and Resources

A Quick Guide to Basic Course Design

Module 1 and Module 2 of the COLI Guide to Teaching Online has some basics for course design.

Some basic guidelines for determining appropriate student effort in a three-credit course, from the New York State Department of Education.

Organizing your course within D2L begins with understanding modules and topics in the Content area. Here's the tutorial for that.

More D2L Tutorials for faculty at Canisius College.

Some Good Reading


Episode 4

Part 1 of a two-part look at Asynchronous Discussions, a useful style of communication most commonly associated with online or hybrid courses, but also useful in face-to-face classes.

Relevant Links and Resources

COLI Guide to Teaching Online Module 4: Communication & Creation.

Here's some helpful documentation for asynchronous discussion instructions for students. You may adopt or adapt these to your classes.

Our D2L Self-Paced Training for Faculty has a video series that shows how to organize, manage, and optimize your asynchronous discussions within D2L.

Some Good Reading


Episode 5


Relevant Links and Resources

COLI Guide to Teaching Online Module 4: Communication & Creation.

Here's some helpful documentation for asynchronous discussion instructions for students. You may adopt or adapt these to your classes.

Community Standards and Policies at Canisius College.

Some Good Reading

Ten Best Practices for Teaching Online. Taken from Judith Boettcher and Rita-Marie Conrad's The Online Teaching Survival Guide. Among other things, this article includes great basic tips for online asynchronous discussions.