OM 110

No Optical Drive on PC

Please Note: This room’s PC does NOT have a DVD drive. If you are planning on playing a DVD, CD, etc. you will need to use the room’s DVD or Blu-ray player.

Need to access files saved on a DVD from the computer? You can arrange for use of a portable optical drive by contacting the ITS Help Desk at ext. 8340.

Staff can also provide assistance outside of class time with moving files off a disc to D2L, Google Drive, etc. so you can access the files without needing to use a portable optical drive.

Old Main 110 - Level 3 Classroom - Seats 9

A new projector, control system, and switcher have been installed in HO 109 for Fall of 2021.

<table>
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<tr>
<th>Equipment</th>
<th>Room Features</th>
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<tr>
<td>• Extron Hard-Button Control Panel</td>
<td>• Seats 9</td>
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<tr>
<td>• Ceiling-mounted LCD projector</td>
<td>• Tablet arm desks (movable)</td>
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<tr>
<td>• Windows computer</td>
<td>• Light switches by doors &amp; behind lectern</td>
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<tr>
<td>• Document camera (click here for more info)</td>
<td>• Internet and network access</td>
</tr>
<tr>
<td>• Blu-Ray player with remote control (also plays DVDs)</td>
<td>• Phone (wall-mounted behind lectern)</td>
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<tr>
<td>• Ability to connect a presenter’s laptop (HDMI)</td>
<td>• Chalkboards (front &amp; side walls)</td>
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<td>• Pull-down projection screen</td>
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Powering Up the Equipment

The equipment is controlled from the lectern using a Crestron Touch Panel Interface.

OM 110 seats 9 students.

OM 110 is equipped with two chalkboards.

Instructor’s lectern

Projector Standby (PIC-MUTE)

Press the MUTE button on the Extron once to place the projector in standby mode. Simply press the button again to take the projector out of standby.

Volume

The adjustment of volume is done using the Volume knob located in the lower-left corner of the Extron.

NOTE: Computers have their own volume controls which may need to be adjusted separately.

Resident Computer @ Lectern

Press the POWER button on the resident computer to turn it on. OM 110 is equipped with a rack-mounted HP computer. USB ports are located next to the computer's power button.

Once the computer has been powered up, press the COMPUTER button on the Crestron to display the appropriate touch-screen controls.

Lighting controls are located next to the door.
Additional lighting controls, along with a phone, are located behind the lectern.

The computer is in the rack

**Document Camera (ELMO)**
The Doc Cam's power and lights must be turned on manually using the controls located on the camera itself. Click here for more information regarding the document camera found in this classroom.

Once the camera's power is on, press the DOC CAM button on the Crestron to display the appropriate touch-screen controls.

**Blu-ray/DVD Playback (via the Blu-ray Player)**
This room is equipped with a Blu-ray player that can play both Blu-ray and DVD discs.

1. Turn on the Blu-ray player using the power button on the player, or on the remote control.
2. Press the BLU-RAY button on the Extron Control Panel.
3. The image from the Blu-ray player will now display.
4. Open the disc tray by using the eject button on the Blu-ray player. Insert your disc and then press the same button again to close the tray.
5. Use the remote control to control the playback of your disc.
Touch-buttons are provided which allow you to control the DVD player from the Crestron. The only time you ever touch the DVD player itself is to insert or eject your disc.

Connecting a Laptop
The HDMI cable needed for connecting a laptop computer is found on the instructor's podium. The HDMI connection carries both video and audio. For more information see Selecting HDMI Audio Output. Tethered to the HDMI cable is a display port adaptor that you can use if necessary.

Using the HDMI cable

1. Plug the HDMI cable into your laptop's HDMI port.

2. Plug the Ethernet cable into your laptop's network jack (if needed).

3. Press the HDMI button on the Extron.

4. Turn on your laptop's power.

5. If needed, set your laptop to display on a secondary display.

Don’t have a HDMI port on your laptop? Visit Training & Support to find out what type of adapter is needed to connect your laptop.

Powering Down the Equipment
Press the OFF button on the Extron to display the appropriate touch-screen controls.
The resident computer and document camera are each powered off separately. **Instructions for shutting down the computer are found below.**

Be sure to remove any media from the equipment before shutting it down.

**Powering Down the Resident Computer**

1. Open the Start Menu (click on in the lower-left corner).
2. Click the "Shut Down" button.