**Powering Up the Equipment**
The equipment is controlled from the flip down shelf using a black multi-button Crestron Control Panel.

Press the POWER ON button on the Crestron. After pressing POWER ON, wait until the button has stopped flashing before selecting the desired source button on the Crestron. The projectors will not receive the command to switch until after they have finished warming up.

**Projector Standby (PIC-MUTE)**
Press the DISPLAY MUTE button on the Crestron once to place the projectors in standby mode. Simply press the button again to take the projectors out of standby.

**Volume**
The adjustment of volume is done using the knob located on the Crestron.

**NOTE:** Computers have their own volume controls which may need to be adjusted separately.

**Projection Screen**
Use the screen control wall plate, found by each whiteboard, to operate the motorized screens. UP, DOWN, and STOP buttons are provided.

**Connecting a Laptop**
The wall plate and cables (VGA, HDMI, and DisplayPort-to-HDMI) needed for connecting a laptop computer are found inside the flip down shelf. In addition to cables for connecting a laptop, a power outlet is also located inside the flip down shelf for your convenience. The HDMI connection carries both video and audio. For more information see Selecting HDMI Audio Output.
<table>
<thead>
<tr>
<th>Using the VGA connection</th>
<th>Using the HDMI connection</th>
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<tbody>
<tr>
<td>1. Plug the VGA cable into the VGA port (&quot;PC IN&quot;) on the wall plate inside the flip down shelf.</td>
<td>1. Plug the HDMI cable into the HDMI port (&quot;HDMI IN&quot;) on the wall plate inside the flip down shelf. If using the DP-to-HDMI cable, plug the HDMI end into the wall plate.</td>
</tr>
<tr>
<td>2. Plug the VGA cable into your laptop's VGA port.</td>
<td>2. Plug the HDMI cable into your laptop's HDMI port. If using the DP-to-HDMI cable, plug the DisplayPort end into your laptop's DisplayPort.</td>
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<tr>
<td></td>
<td>3. Press the HDMI button on the Crestron.</td>
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</tbody>
</table>
3. Plug the appropriate end of the audio cable into the audio jack on the wall plate and the other end into your laptop's headphone jack.

4. Turn on your laptop's power.

4. Press the VGA button on the Crestron.

5. If needed, set your laptop to display on a secondary display.

5. Turn on your laptop's power.

6. If needed, set your laptop to display on a secondary display.

Don't have a VGA or HDMI port on your laptop? Visit Training & Support to find out what type of adapter is needed to connect your laptop.

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**Powering Down the Equipment**

Just below the POWER ON button is a POWER OFF button. Press it to turn off the LCD projectors and raise the motorized screens. The POWER OFF button will flash until the projectors are ready to be used again. Make sure to disconnect the cables from the wall plate before closing the flip down shelf.

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**Auto-Shutdown**

The projectors will display the following image when they are not receiving a signal from a connected device:

If the projectors do not receive a signal for 15 minutes, the projectors will shut off automatically. The POWER ON button on the Crestron will remain lit and the motorized screens will remain down. Simply press POWER ON to turn the projectors back on or press POWER OFF to properly shut down the equipment and raise the screens.